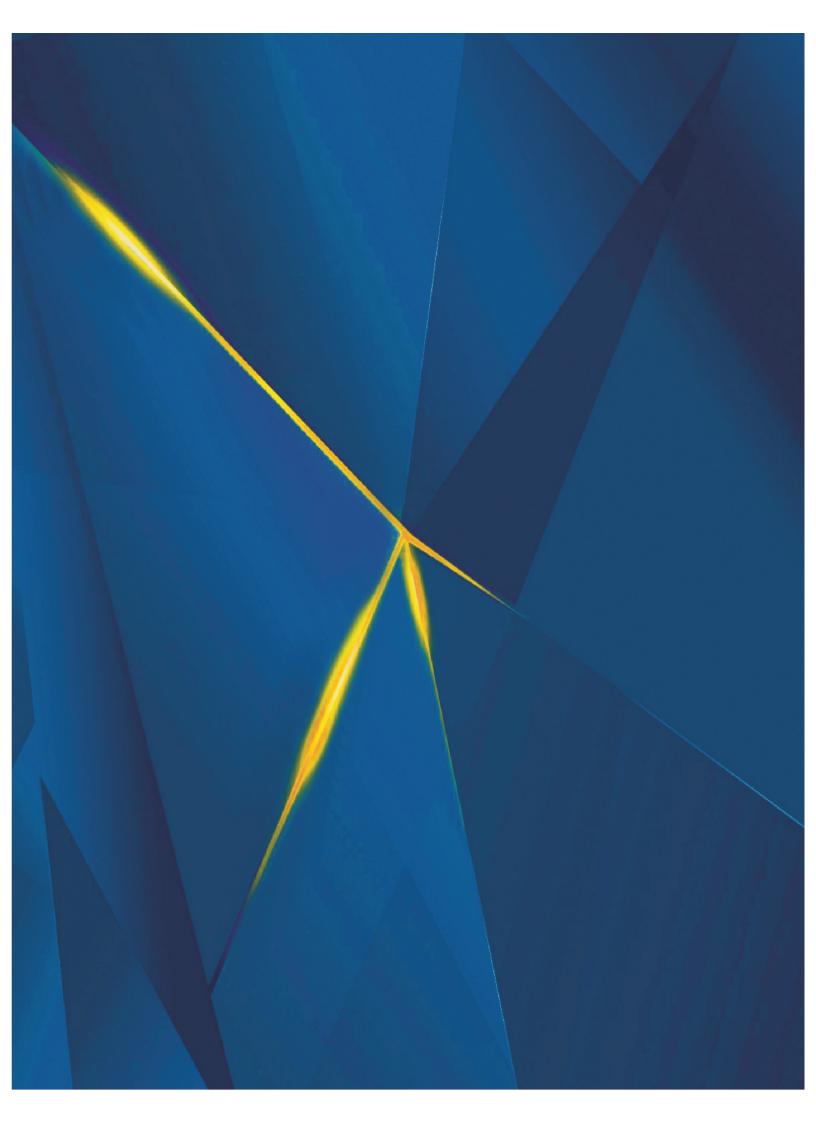




Sindh Technical Education & Vocational Training Authority (STEVTA)



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S M Kaleem Makki Managing Director Sindh Technical Education and Vocational Training Authority (Sindh TEVTA)

In recent years, role and importance of Human Capital around the globe has changed due to advancements in technology, changes in political, social, & economic environment. Globalization has created vast opportunities for skilled workforce in the domestic and international markets.

Reducing unemployment and poverty is the foremost challenge of the present Government. This challenge could only be met through enhancement of skill levels of the youth through Technical Education & Vocational Training.

Globally, Technical Education and Vocational Training (TEVT) is considered a major tool for reducing unemployment and poverty. Unfortunately, in Pakistan, blue-collar employees are not given appropriate social status. Thus, majority of students join TEVT as a last option, being leftovers from the streams of his / her education. Therefore, there is a greater need to change this perception and give better acceptability and social status to these blue-collar employees.

SindhTEVTA has been endeavouring to increase the awareness level to attract more & more of our youth towards Technical Education and Vocational Training. This we are trying to achieve by improving our Programmes, Institutional infrastructure, and transparency in admission process. After successful centralized admissions policy, the SindhTEVTA is introducing transparent admissions through a recognized 3rd party. This has given more credence to our selection process and made our graduates relatively more acceptable to the employers.

I am confident that through sustained efforts, we will be able to continuously attract the most suitable youth towards Technical Education and improve the overall acceptability perception of blue-collar workforce in our society.

1. Introduction

Twenty-first century presents new challenges for a radically transformed economy that is likely to have profound implications for the Technical Education and Vocational Training (TEVT). The TEVT system in Pakistan must adapt to the key features of emerging economic world order that includes Globalization and Information & Communication Technology (ICT) Revolution.

Globalization generates new demands, structures, and systems requiring new skills and knowledge. In today's global economy driven by knowledge, the foremost wealth of a firm is its human capital. Therefore, the Economic Development of a country strongly depends on the level of Human Development that in turn depends on the level of technically trained labour. Skilled labour results in improved productivity for Industry. A country with wide ranging Industrial base generates greater employment opportunities and reduced un-employment and poverty. For optimum performance by Industry, productive work force is needed to meet economic and social objectives.

Pakistan with a labour surplus economy, on one side has rapidly increasing unemployed youth while on the other end its public and private sector employers desperately look for technically educated and trained workforce. The shortage of skilled labour is due to a mismatch between academic Programmes and market oriented skills and trainings. To meet these challenges, Sindh TEVTA, like global best practices, is attending to these issues through improving efficiency of TEVT administration and introducing market oriented academic Programmes, trainings, and developing industrial linkages.

1.1 TECHNICALEDUCATION & VOCATIONAL TRAINING (TEVT) IN SINDH

At the time of Independence, Technical Education and Diploma courses were offered in Engineering Colleges with total annual intake capacity of about 350 students in three main fields of Engineering (Civil, Electrical and Mechanical). In Sindh, first Govt. Polytechnic Institute (now known as Govt. College of Technology, Karachi)was established in 1955 with the assistance of Ford Foundation, USA. Now, there is a widely spread network of Technical Education and Vocational Training (TEVT) institutions all over Sindh.

In 2001, with the introduction of scheme of Devolution of Powers in the country, most of the TEVT institutions were devolved to District Governments and City District Government. In Punjab, however, the TEVT institutions were not devolved to the District Governments and remained under the administrative control of Punjab TEVTA resulting in consolidation of industrial base through skilled workforce. Similarly, in the provinces of Baluchistan and Khyber Pakhtunkhwa (formerly NWFP), TEVT Institutions were also placed under respective TEVTAs.

1.2 SINDH TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY (SINDH TEVTA)

In Sindh, TEVT education (prior to establishment of Sindh TEVTA) was offered in a fragmented manner under three departments viz. Education & Literacy, Labour and Social Welfare. The Education & Literacy department controlled 182 institutions, Labour 36 institutions, and Social Welfare 16 institutions. The departments were performing overlapping functions, especially in the area of vocational training. Moreover, the infrastructure of these institutions in terms of buildings, equipment & machinery and teaching faculty did not meet national and international standards/requirements.

Keeping in view of the changing domestic and international labour market requirements and in line with the scheme of reorganization of TEVT Institutions adopted by other provinces, Sindh Technical Education and Vocational Training Authority (Sindh TEVTA) was established through Sindh TEVTA Ordinance, 2007 (Ordinance XVII of 2007) to streamline the Technical Education and Vocational Training in the province. After the approval of the Sindh Cabinet in its meeting held on 28th February 2009, the administrative control of all TEVT Institutions has been entrusted to Sindh TEVTA and subsequently in 2009, the Sindh Assembly has passed the Sindh TEVTA Bill 2009 on March 29, 2010, and enacted on April 20, 2010.

In order to extend complete autonomy for reorganization and effective management, the policy making task has been entrusted to the Sindh TEVTA Board. The Sindh TEVTA board has been constituted from eminent professionals, public sector officials, representatives from Private Sector with representation from leading industries.

1.3 VISION

Skill for employability and sustainable socio-economic development.

1.4 MISSION

Provide demand driven skills training to prepare workforce for local and international labour market.

1.5 OBJECTIVES

- · Provide quality training and lifelong flexible learning for employability.
- Develop and strengthen industries linkages and Public Private Partnership (PPP).
- · Provide access and equity for informal economy and rural areas.

2. Sindh TEVTA Programmes / Courses

Sindh TEVTA institutions offer Programmes ranging from 3-months certificate course to 4 years B. Tech degree Programme:

S#	Programme / Courses Category	Type of Institutions
i	Bachelor of Technology (B. TECH)	Government Colleges of Technology
ii	Diploma of Associate of Engineering (DAE)	Government Colleges of Technology / Polytechnics / Monotechnic Institutes
iii	Diploma in Commerce (D. Com) / Certificate in Commerce (C. Com)	Government Institute of Business & Commercial Education (GIB & CE)
iv	Technical School Certificate (TSC) / Matric Technical	Technical Schools / Government Vocational Institutes
V	Diploma in Information Technology / Certificate / Short Courses	Government Vocational Institutes / Schools, Vocational Training Institute and Vocational Training Centres
vi	Vocational Diploma / GII & GIII Certificate / other Certificate Courses	Vocational Training Institute and Vocational Training Centres

For detail of Programmes and courses, please visit our website at www.stevta.gos.pk

2.1 DIPLOMA OF ASSOCIATE ENGINEERING (DAE)

Industry largely depends on technicians for production, efficient maintenance, and back-up support. An Associate Engineer can translate scientific knowledge for improved productivity. The Diploma of Associate Engineering (DAE) is awarded by Sindh Board of Technical Education (SBTE) in 26 disciplines. The Government of Pakistan recognizes DAE as equivalent to Inter-Science (Pre-Engineering) for further studies purpose.

After successful completion of Diploma of Associate Engineering (DAE), students can either continue further Engineering Studies or get employment as Supervisors, Foremen, Sales Engineers, Shift Engineers, Sub-Engineers, Senior Draughtsman, Service Station Managers, Auto Engineers, Agricultural Overseers, Farm Managers, Junior Instructors, Workshop Superintendents etc.

2.1.1 HIGHER EDUCATION

DAE is equivalent to Intermediate (Pre-Engineering). Diploma holders are eligible to the following opportunities of further education:

- Bachelor of Technology
- Bachelor of Engineering offered by Engineering Universities as per their respective policy.
- B. Sc/B. C. S/B. Com/B. B.A/B. P.A/B.A.
- Registration for A. M. I. E. (Pak) through the Institute of Engineers (Pakistan).

2.2 DIPLOMAIN COMMERCE (D. COM)

Besides technically trained labour, the Industry requires services of Administrators, Managers, Accountants, Secretaries, Cashiers, Office / Accounts Assistants, Sales Representatives, and ComputerProgrammers / Operators, System Analysts etc. The demand in modern offices has shifted from Typist or Stenographer to Computer Operator. Command over different types of software is considered an additional qualification, which a person skilled in office automation must acquire. In our Programme for Diploma in Commerce, Computer Information Technology subjects have been included as per the needs and demand of modern time.

2.2.1 HIGHER EDUCATION

Two-years Diploma in Commerce (D. Com) is recognized as equivalent to Intermediate (Commerce) by all the Universities and Boards in Pakistan. This provides opportunity for further academic advancement to those possessing holders of Diploma in Commerce.

3. Students Affairs

3.1 DISCIPLINE

Students are required to observe proper Institutional discipline within and outside the institutions. Any breach of discipline will render the students liable to expulsion. The Institutional Head / Disciplinary Committee shall be the final authority in matters pertaining to disciplinary action / expulsion, imposition of special fines, interpretation of rules and all such matters.

3.2 RULES AND REGULATIONS

Students are required to abide by rules and regulations in force in respective institutions. The decision of the Head of Institution / Committee regarding matters pertaining to students' affairs will be final and binding on all concerned. The timetable as well as academic Programme of the institutions may be altered without assigning any reason at any time keeping in view the exigencies of the situation.

3.3 LEAVE RULES

Prior permission / sanction for Leave must be obtained from the concerned Head of the Institution or in his / her absence from respective HOD except in cases of emergency such as sickness etc. In case of illness, the Heads of Institutions may require a medical certificate from a registered medical practitioner. Leave, even if granted, will in not exempt the student from any test, examination or other specifically assigned task, workshop assignment or fulfilment of mandatory attendance requirement of the Board.

3.4 ATTENDANCE RULES

The students shall be liable to regular attendance checks. A weekly attendance report shall be submitted by the Head of Institution to the Regional Director, Sindh TEVTA. Admission of the students having less than 75% attendance shall be terminated as per the SBTE's attendance promotion rule.

3.5 BOOKSAND INSTRUMENTS

Every student shall be required to purchase necessary books and instruments at his/her own expenses. The list of books shall be obtained from the concerned subject teachers. Reference books and lending facility are available in library of Institutes.

3.6 INSTITUTE UNIFORM AND PROTECTIVE CLOTHING IN LABORATORIES / WORK SHOPS

Students are required to wear prescribed Institute uniform. When working in workshops and laboratories, all students shall be required to wear protective Safety Goggles and clothing (i.e. Apron of grey colour for both Boys and Girls). Students are required to purchase Apron and Safety Goggles at their own expense.

3.7 ASSESSMENT AND PROMOTION RULES

Assessment and promotion rules (2009) of Sindh Board of Technical Education are applicable.

3.8 REFUND OF SECURITY DEPOSIT

Application for refund of Security deposit along-with clearance certificate should be made within one year from the date the student discontinues his/her studies. Students failing to claim their refund within the prescribed time shall forfeit their claim.

3.9 POWERS OF THE HEAD OF INSTITUTION

The Head of Institute, on the recommendation of Discipline Committee, shall have absolute powers to expel any student from the institute or reject his / her examination form on disciplinary grounds.

DIPLOMA OF ASSOCIATE ENGINEERING (DAE)

4. Admission Policy For DAE

4.1 ADMISSION PROCEDURE

The admissions shall be centralized for each district. All candidates will specify their preference for Instituteand Technologyin the order of priority on the Admission Form.

4.2 ALLOCATION OF SEATS

S#	Category		Distribution			
5#	Category	Percentage	ercentage Detailed Breakup			
	0 1		i SSC (Science)	18		
1	Open merit (District of Admission)	60%	ii TSC / GIII with SSC (Science)	06		
	(2 istrict of 1 aumission)		iii HSC (Pre-Engineering)	06		
	All Sindh basis		i SSC (Science)	09		
2	(excluding District of	30%	ii TSC/GIII with SSC (Science)	03		
	Admission)		iii HSC (Pre-Engineering)	03		
3	Reserved Seats	10%	For distribution of seats please see 4.2.1	05		

NB:

- Any seats remaining un-utilized in All Sindh Basis & Reserved Seats categories shall be merged into Open Merit Seats and Vice Versa.
- b. For gender equivalence, **Girls** are also allowed equal opportunities for admission into **Boys** Institutions as per merit/policy.
- c. For **Khawaja Sara / She-Male** 2% seats are reserved. They shall be allowed admission subject to fulfilment of minimum admission requirements.
- d. National Testing Services (NTS) test is mandatory for candidates applying on **Open Merit Seats** and **All Sindh Basis** categories.
- e. Candidates with HSC (Pre-Engineering) qualification shallbe only considered for admission against the quota reserved for HSC (Pre-Engineering).
- f. For G-III, overall percentage will be calculated by adding total marks in SSC (Science) and G-III schemes.

4.2.1 DISTRIBUTION OF 10% RESERVED SEATS (ALL OVER SINDH BASIS)

S#	Percentage	Category / Group	Number of Seats
a	5%	Children of Defence personnel	i) Army = 30 seats ii) Navy = 10 seats iii) Air Force = 10 seats
		Reserved seats	i) Makran Zone (Baluchistan) = 50 seats ii) Azad Kashmir = 02 seats iii) FATA = 02 seats iv) Northern Areas = 01 seat
		Reciprocal basis	i) Punjab = 22 seats (Boys = 20 , Girls = 2) ii) KPK = 12 seats (Boys = 10, Girls = 2) iii) Baluchistan = 12 seats (Boys = 10, Girls = 2)
		Disabled candidates	1% of the total 5% of reserved seats
ь	3%	Real Sons / Daughters / Sisters / Brothers of the employees of Sindh TEVTA Employees of Sindh TEVTA and Sindh Board of Technical Education	3% of the total seats
С	2%	Khawaja Sara / She-Male	2% of the total seats

NB:

- All applicants for admission on reserved seats should apply through their respective agency/administrative department/provincial TEVTA.
- b. In each class, not more than one candidate will be allowed admission from each category.
- The admission to nominated candidate will be allowed on merit within category / group.

4.2.2 SEATS PER TECHNOLOGY

S#	Program	No. of Seats per technology
i	Morning Programme (MP)	50
ii	Double Shift Program (DSP), Evening	50
iii	Semi-Self Help Basis Programme (SSHBP)	50
iv	Self Help Evening Programme (SHEP)	50

NB:

- a. Admission policy/criteria/eligibility for admission in Semi-Self Help Basis Programme will be similar to the Morning Programme.
- b. Self Help Evening Programme / Semi-Self Help Basis Programme shall only be offered, subject to minimum enrolment of 25 students in a class. In case of student's enrolment is less than 25, the Programme will be cancelled and student's fee will be returned. Student's transfer into other Programme will be allowed on merit only.
- c. Semi-Self Help Basis Programme will be offered after filling the seats in regular Morning Programme

4.3 MERIT ORDER

Merit will be developed on the basis of 60% marks obtained at SSC/HSC level and 40% marks in NTS test. In case of tie marks in Matriculation/Intermediate, first preference will be given to the candidate who possesses:

- a. Higher marks in English, Physics, Maths & Chemistry.
- b. Higher marks in Pre-Admission Entry test.
- c. Older in age.

4.4 AGE LIMIT

Programme	Maximum Age
Morning Programme (MP)	22 years
Double Shift Programme (DSP)	22 years
Semi-Self Help Basis Programme (SSHBP)	22 years
Self Help Basis Evening Programme (SHBEP)	35 years

4.5 POWERS FOR UPPER AGE RELAXATION

Age relaxation up to	Programme	Responsibility	
	Morning Programme (MP)		
1.2	Double Shift Programme (DSP)	Head of Institute	
1-2 years	Semi-Self Help Basis Programme (SSHBP)		
	Self Help Basis Evening Programme (SHBEP)		
2-7 years Self Help Basis Evening Programme (SHBEP)		Regional Director, STEVTA	

NB:

a. Overage candidates should submit Age Relaxation Certificate at the time of submission of Admission form.

4.6 ENTRY QUALIFICATION

- · SSC (Science), or
- · TSC/GIII with SSC (Science), or
- HSC (Pre-Engineering)

4.7 DEDUCTION OF MARKS FOR CANDIDATES FROM PREVIOUS YEAR(S) FOR MORNING PROGRAMME / SEMI-SELF HELP BASIS PROGRAMME

For candidates from previous year(s), marks will be deducted as per following table:

Gap	Deduction from Total marks obtained in SSC / TSC / HSC
1 year	1%
2 year	2%
3 year	3%
4 year	4%
5 year	5%

4.8 INELIGIBILITY

- E-Grade or less than 45% marks in SSC (Science)/TSC/HSC (Pre-Engineering)
- Failing in English / Physics / Chemistry and Maths in SSC (Science) / TSC / HSC (Pre-Engineering)
- Not within age brackets specified above.
- (in case of overage candidate only) Failure to submit Age Relaxation Certificate with admission form

4.9 **DISQUALIFICATION**

- Any NTS Registration form without the attachment of paid deposit voucher.
- Any attempt to directly or indirectly influence admission authorities.
- If any entry in the application form is found to be incomplete or illegible.
- Any alteration or manipulation in the Admission Form / Documents.
- Parallel Admission in any other Educational Institution or Board.

5. Admission Process

5.1 PURCHASE & SUBMISSION OF ADMISSION FORMS

Candidate shall obtain and submit Admission Forms to any Sindh TEVTA institutes or RD Office, all over the province, for admission to any of Sindh TEVTA institutes. For further detail, please visit Sindh TEVTA website (www.stevta.gos.pk).

- a. Candidate shall obtain admission pack (including Prospectus, Admission form, NTS Registration form) from the institute or RD Office on cash payment of Rs 600/-.
- b. The registrar / clerk responsible for issuing admission pack will issue candidate a receipt of Rs 600/= by signing and institute stamping.
- Institute shall send all the payments collected from sell of Admission pack @ Rs. 600/- to NTS via pay orders with NTS registration form.
- d. At the time of submission of Admission Form and NTS Registration Form by the candidate, the **Principal/Registrar** of the Institute shall verify the desired Documents and Forms.
- e. The **Principal** of the institute shall sign and stamp the NTS Registration Form and send it to NTS, whereas, the duly verified Admission Form with documents will be retained by the institute.
- f. The Admit Card for Pre-admission Test shall be issued and dispatched to the candidate by NTS via courier service at the postal address mentioned by the candidate in the Admission form. Additionally, the Admit Card will also be available for download from NTS website (www.nts.org.pk).
- g. All the updates will be notified by NTS through SMS and on their website.
- h. The candidate shall make sure that his/her address and contact details mentioned on the Admission and NTS Registration Form is correct and up to date. The Institute or NTS will not be responsible for any wrong/incorrect information provided by the candidate.
- i. If the candidate does not receive Admit Card, 5 days before the test date, the candidate is advised to contact the respective **Principal/Institute**.

5.2 PRE-ADMISSION ENTRY TEST

Pre-admission entry test will be conducted by National Testing Services (NTS) and shall be compulsory for candidates (DAE Morning / SSHBP / DSP / SHBP). Passing the test is mandatoryand minimum 20% marks are required to pass the test. The Test will be given 40% weightage in preparation of merit.

5.3 PROCEDURE FOR ADMISSION AGAINST RESERVED SEATS

Candidates seeking admission on seats reserved for Other Provinces, / Northern Areas / FATA / Makran Division (Baluchistan) / Children of Defence Personnel must apply through respective Technical Vocational Education Authority (TEVTA) Headquarters / Section Officer (Estate & F. R. Division), Govt. of Pakistan / Secretary (Nomination Board) Muzafarabad, Azad Kashmir / Concerned Defence Headquarters.

Candidates applying for Staff Quota will submit their applications to Regional Directorate through Head of respective institute by the 13th September 2015. Only nomination sent through proper channel will be accepted.

5.4 DOCUMENT SCRUTINY & VERIFICATION BY INSTITUTES

Provisional Selection of candidates will be subject to verification of Documents from concerned Board of Education or certificate issuing authority by the candidate. However Rs. 300/- will be paid by candidate at the time of admission for Document Scrutiny fee/services provided by institute/RD office/A&T Department, Sindh TEVTA HQ.

6. Admission Schedule

Activities	Dates
Advertisement for Admission	August 02, 2015 (Sunday)
Open House Week	August 03, 2015 (Monday) to August 08, 2015 (Saturday)
Last date for submission of Admission Forms	September 05, 2015 (Saturday)
Date of Pre-Admission Entry Test	September 20, 2015 (Sunday)
Display of Merit List	September 30, 2015 (Wednesday)
Last date of deposit of fee (1st Merit)	October 10, 2015 (Saturday)
Commencement of Classes	October 12, 2015 (Monday)

7. Full/HalfFree-ship (Morning Shift Regular Programme Only)

Fee concession of full and half free-ship in Tuition fee will be available for upto 10% of total enrolment per class. These Free-ships are awarded on yearly basis to the deserving students according to the existing government rules.

8. Scholarship

8.1 MERITSCHOLARSHIP

Merit Scholarship may be awarded to the meritorious / deserving students as per policy approved by the Government of Sindh/Sindh TEVTA from time to time.

8.2 MOZUSCHOLARSHIP

Auqaf, Religious Affairs and Zakat &Ushr Department, Government of Sindh,in collaboration of Ministry of Zakat &Ushr (MOZU) Islamabad, is offering handsome stipend to the Mustehaq students of TEVT institutes from Zakat funds each year. Mustehaq candidates can apply for MOZU scholarship through respective institutes just after getting admission.

9. Timing Of The Institutions

Working Days	Contact Hour	Number of Periods	Timing
Weekdays (Mon – Thu & Sat)	40 Minutes -	07	8:30 AM - 01:10 PM
Fridays		06	8:00 AM - 12:30 PM

10. Fees Structure (MP, DSP, SSHBP & SHBEP)

S.#	Fees Heads / Sub Heads	ees Heads / Sub Heads MP (Mor.)]	DSP (EVE.	.)
		1st Year	2nd Year	3rd Year	1st Year	2nd Year	3rd Year
1	Admission Fees	75			75		
2	i. Tuition fee	600	600	600	600	600	600
	ii. Training Charges						
3	Identity Card fee	50			50		
4	Security Deposit- Refundable	200			200		
5	Institute development Funds	225			225		
6	Institute Examination Fee	100	100	100	100	100	100
7	Sports Fund	100	100	100	100	100	100
8	Computer Repair & Maintenance Fee	300	300	300	300	300	300
9	Institute Management Committee funds (ex-PTA funds)	500	500	500	500	500	500
10	Utilities Service Charges	150	150	150	150	150	150
11	Library Fees	100	100	100	100	100	100
12	Institute Affiliation / Registration Fee	50			50		
13	Medical Fee (First Aid)	50	50	50	50	50	50
14	Lab Equipment / Raw Material Fee	800	800	800	800	800	800
15	Industrial Visit	200	200	200	200	200	200
Tota	Fee	3,500	2,900	2,900	3,500	2,900	2,900

S. #	Fees Heads / Sub Heads	SSHBP (Mor.)			SHBEP (EVE.)		
		1st Year	2nd Year	3rd Year	1st Year	2nd Year	3rd Year
1	Admission Fees	100			100		
2	i. Tuition fee						
2	ii. Training Charges	3,500	3,500	3,500	7,000	7,000	7,000
3	Identity Card fee	50			50		
4	Security Deposit-Refundable	200			200		
5	Institute development Funds	250			500		
6	Institute Examination Fee	50	50	50	150	150	150
7	Sports Fund	100	100	100	150	150	150
8	Computer Repair & Maintenance Fee	250	250	250	500	500	500
9	Institute Management Committee funds (ex-PTA funds)	250	250	250	800	800	800
10	Utilities Service Charges	150	150	150	200	200	200
11	Library Fees	100	100	100	100	100	100
12	Institute Affiliation / Registration Fee	25			50		
13	Medical Fee (First Aid)	50	50	50	85	85	85
14	Lab Equipment / Raw Material Fee	800	800	800	1,000	1,000	1,000
15	Industrial Visit	250	250	250	500	500	500
Total	Fee	6,125	5,500	5,500	11,385	10,485	10,485

NB:

- a. Additional charges will be payable by the students in respect of Transportation (Rs 1000/year), Canteen, Uniform etc. (depending on the facilities provided by the institution).
- b. All fees are payable to the institution before the commencement of Academic Year.

Other Charges:

a.	Duplicate Identity Card	Rs. 50/-
b.	Provisional Certificate	Rs. 50/-
c.	Appearance Certificate	Rs. 25/-
d.	Other certificates such as Bonafide / Character etc.	Rs. 25/-

e. Registration & Examination fees (As prescribed by the SBTE)

11. List Of Institutes With Technologies Offered (Region-Wise)

	KARACHI REGION								
#	Town	Name Of Institution	Technology	MP (Mor.)	DSP (EVE.)	SSHBP (Mor.)	SHBEP (EVE.)		
						Of Seats			
1		GMI (B),	Auto & Diesel	50					
	Baldia Town	Baldia Town	Mechanical	50			50		
2		GMI (B),	Civil	50			50		
	Gadap Town	Memon Goth	Electrical				50		
3		GCT (G),	Architecture	50					
		Karimabad	Computer Information Technology				50		
			Electronics	50					
	C-11T		Food Preservation	50					
	Gulberg Town		Garment	50					
			Secretarial	50					
4	-	GMI (B), Federal B	Computer Information Technology				50		
		Area	Electronics	50			50		
5	Gulshan	GMI (B),	Electrical				50		
	Town	Gulista ne - Jauhar	Electronics	50					
6		GPI (B),	Civil	50		100	100		
		Landhi	Computer Information Technology			50	100		
			Electrical			50	100		
			Mechanical	50		100	100		
			Petroleum	50			50		
			Textile Dyeing & Printing	50					
7]	GPI (B),	Electrical	50			50		
		Sector 51-A, Korangi	Mechanical	50			100		
8	Landhi Town	GPI (G), Korangi	Computer Information Technology			50			
	Zanam Town		Garment	50					
			Secretarial	50					
9		GPI (G), Landhi	Computer Information Technology			50	50		
			Garment	50					
			Secretarial			50			
10	GPSIT (B), Landhi		Electrical	100			100		
		Electronics				50			
		Garment	50						
			Mechanical (Machinist)	50			100		
			Mechanical (Welding)	50			100		
			Mechanical (Wood Working)	50			100		
			Printing & Graphic Art	50					

#	Town	Name Of	Technology	MP	DSP	SSHBP	SHBEP
		Institution	7 00000000	(Mor.)	(EVE.)	(Mor.)	(EVE.)
					No. (Of Seats	
11	T 1 1	GMI (B),	Computer Information	50			
	Liaquatabad Town	Razzaqabad	Technology				
	1 OWII		Electrical				50
12		GPI (B),	Auto & Diesel	50			
		Lyari	Civil				50
			Computer Information				50
			Technology				
			Electrical				50
	Lyari Town		Mechanical	50			50
			Refrigeration & Air	50			
			Conditioning				
13		GPI (G),	Computer Information	50			
		Lyari	Technology	FO			
		CILIDI (D)	Garment	50			
14		GJMPI (B), Malir	Bio Medical	50			50
		Maiir	Civil	50			100
			Computer Information				50
			Technology Electrical				100
			Electronics	50			100
			Instrumentation & Process Control	50			50
			Mechanical				50
15	-	GMI (B),	Civil				50
13		Malir Colony	Computer Information	50			
	Malir Town	1. Tailir Colony	Technology	30			
			Electrical	50			50
			Electronics				50
			Mechanical				100
16	-	GPI (B), Asu	Computer Information				50
10		Goth	Technology				
			Mechanical	50			50
			Ref. & Air Cond.	50			50
17	-	GPI (G),	Computer Information			50	
		Saudabad,	Technology				
		Malir	Electronics	50			
			Garment	50			
18		GMI (B),	Computer Information	50			50
	North Karachi	New Karachi	Technology				
	Town		Electrical	50			
			Electronics	50			50
19		GSEZCT (B),	Civil	100			100
		North	Computer Information				50
	NI 1	Nazimabad	Technology				
	North		Electrical	100			100
	Nazimabad Town		Electronics			50	50
	TOWI		Mechanical	100			150
			Telecommunication	50			

#	Town	Name Of	Technology	MP	DSP	SSHBP	SHBEP
		Institution		(Mor.)	(EVE.)	(Mor.)	(EVE.)
						Of Seats	
20	North	GVTI (B), Al-	Civil				50
	Nazimabad	Haidery	Electrical				50
	Town						
21		GMI (B),	Computer Information	50			
		Sector 11-C,	Technology				
		Orangi Town	Electrical				50
			Electronics	50			
22	Orangi Town	GPI (B),	Computer Information			50	50
		Sector 7-C,	Technology				
		Orangi Town	Electrical				50
			Mechanical				50
			Textile Dyeing &	50			
			Printing				
23		GCT (B), SITE	Auto & Diesel	50	50		50
			Chemical	50			50
			Civil	50	50		50
			Computer Information				50
			Technology				
			Electrical	50	50		50
			Electronics	100	100		50
			Instrumentation &	20			
			Watch				
	SITE Town		Mechanical	50	100		100
			Petroleum				50
			Power	50	50		50
		Refrigeration & Air	50	50		50	
		Conditioning					
		Telecommunication				50	
		Textile Dyeing &				50	
		Printing					
			Textile Spinning	50			
			Textile Weaving	50			

		Н	YDERABAD RE	GION			
#	District	Name Of	Technology	MP	DSP	SSHBP	SHBEP
		Institution	33	(Mor.)	(EVE.)	(Mor.)	(EVE.)
					No. 0	Of Seats	
1		GMI (B),	Civil	50			
		Golarchi					
2		GMI (B),	Civil	50			50
		Matli					
3		GMI (B),	Electrical	50			
	Badin	TandoBago					
4		GPI (B),	Civil				100
		Badin	Electrical	50			
			Mechanical	50			
			Petroleum	50			
5		GPI (B),	Civil	50		50	50
		Dadu	Computer Information	50		50	
			Technology				
	Dadu		Electrical	50		50	50
6		GPI (B),	Auto & Diesel	50			
		Mehar	Civil	50			50
7		GCT (B),	Auto & Diesel	50	50		
		Hyderabad	Chemical	50	50		
			Civil	100		50	150
			Computer Information	50			50
			Technology	77.50			
			Electrical	100		50	150
			Electronics	100		50	50
			Mechanical	100	50	50	150
8	-	GMI (B),	Civil	50			50
	Hadambad	Kohsar	Mechanical	50			50
9	Hyderabad	GMI (B),	Computer Information				50
		Pretabad	Technology				
			Electrical	50			50
			Refrigeration & Air	50			50
			Conditioning	<i>(1)</i>			
10		GMI(B),	Electrical	50			50
		Tando Jam					
11		GPI (G),	Computer Information	50			
		Latifabad	Technology				
			Garment	50			
12	Jamshoro	GMI (B),	Civil				50
	Jamishoro	Sehwan	Mechanical	50			
13		Sharif GMI (B),	Civil				50
13		Hala	Computer Information	50			
		2 111111	Technology	30			
14	Matiari	GPI (B),	Civil	50			50
1-7		Matiari	Electrical				50
			Electronics	50			
15		GMI (B),	Civil	50			50
13	Tando Allah	Tando Allah	CIVII	30			50
	Yar	Yar					
16	-	GPI (B),	Civil	50			50
	Tando	Tando	Electronics	50			
	Muhammad	Muhammad		5.0			
	Khan	Khan					
17		GMI (B),	Civil	50			50
		Mirpur					
	Thatta	Bathoro					
18	Thatta	GPI (B),	Civil				100
		Thatta	Electrical				50
			Electronics	50			
			Mechanical	50			

1	District	Name Of	77 1 1				
1		The second secon	Technology	MP	DSP	SSHBP	SHBEP
1		Institution		(Mor.)	(EVE.)	(Mor.)	(EVE.)
1		CHOT (D)				Of Seats	
		GHCT (B), Nawabshah	Chemical	50			
		Nawabshan	Civil	50			50
			Electrical	50			50
	Benazirabad		Mechanical	50			
2		GMI (B),	Civil	50			50
		Sakrand	Electrical			50	50
3		GMI (G),	Computer Information	50			
4		Nawabshah GMI (B),	Technology Electrical	50			50
*		Dharki	Liectrical	30			30
5	Ghotki	GPI (B),	Civil	50			50
		Ghotki	Mechanical	50			50
6		GCT (B),	Auto & Farm	25			
		Khairpur	Auto & Diesel	25			
		Mir's	Civil	50			150
			Electrical	50			50
			Electronics	50			
			Mechanical	50			50
			Refrigeration & Air	50			
			Conditioning	30			
7	Khairpur	GMI (B),	Civil	50			50
		Faiz Gung					
8		GMI (B),	Electrical	50			
		ThariMirwah					
9		GPI (B),	Civil	50			100
		Khuhra	Electrical	50			50
10		GPTTI (B),	Chemical				50
		Khairpur	Petroleum				50
11		GMI (B),	Civil	50			100
		Kandiaro	Computer Information	50			
			Technology				
12	NaushahroFiroze	GMI (B),	Electrical	50			50
13		Mehrabpur GMI (B),	Civil	50			50
13		Padidan	ComputerInformation				50
		1 adidan	Technology				30
14		GMI (B),	Electrical	50			50
•		PanoAkil	Mechanical	50			
15			Civil	50			50
	Sukkur	CDI (D)	Computer Information	50			
		GPI (B), Sukkur	Technology	50			
		JUKKUI	Electrical	50			50
			Electronics	50			
	Junnal		Mechanical	50			50
16		GPI (G),	Computer Information	50			
10		Sukkur	Technology	30			
			Electronics	50			
			Garment	50			

	LARKANA REGION								
#	District	Name Of Institution	Technology	MP (Mor.)	DSP (EVE.)	SSHBP (Mor.)	SHBEP (EVE.)		
					No. C	Of Seats			
1		GPI (B),	Civil	50			50		
	Jacobabad	Jacobabad	Computer Information Technology				50		
			Electrical	50			50		
			Mechanical	50			50		
2		GMI (B), Shahdadkot	Electrical	50			50		
3	KambarShahdadkot	GMI (B), Warah	Computer Information Technology	50					
4		GPI (B),	Civil	50			50		
		Kamber Ali Khan	Electrical	50					
5	Kashmore	GMI (B), Kandhkot	Mechanical	50					
6		GCT (B),	Civil	50			100		
		Larkana	Electrical	50			50		
	Larkana		Electronics	50					
			Mechanical	50					
7		GMI (B), Ratodero	Civil	50			50		
8	CL:L	GMI (B), GarhiYaseen	Civil	50			50		
9	Shikarpur	GPI (B),	Civil	50			50		
		Shikarpur	Electrical	50			50		

	MIRPURKHAS REGION								
#	District	Name Of Institution	Technology	MP (Mor.)	DSP (EVE.) No. (SSHBP (Mor.) Of Seats	SHBEP (EVE.)		
1	Mirpurkhas	GPI (B), Mirpurkhas	Civil Electrical	50 50		50 50	100 50		
2		Abdul Salam Thaheem GPI (B), Shahdadpur	Civil Computer Information Technology	50		50	50 50		
3	Sanghar	GMI (B), Khipro	Electrical	50					
4		GMI (B), Tando Adam	Electronics	50					
5		GPI (B), Sanghar	Civil Electrical	50 50			50 50		
6	GPI (GPI (B), Mithi	Civil Computer Information Technology			 50	100		
			Electrical Mining	50 50					
7	Umerkot	GMI (B), Umerkot	Civil Electrical	50		50	50 50		

Legend:

GCT Government College Of Technology
GHCT Government Habib College Of Technology
GJMPI Government Jamia Millia Polytechnic Institute
GMI Government Monotechnic Institute
GPI Government Polytechnic Institute
GPSIT Government Pakistan Swedish Institute Of Technology
GPTTI Government Petroleum Technical Training Institute
GSEZCT Government Saifee Eid-E-Zahabi College Of Technology

GENERAL INSTRUCTIONS TO CANDIDATE

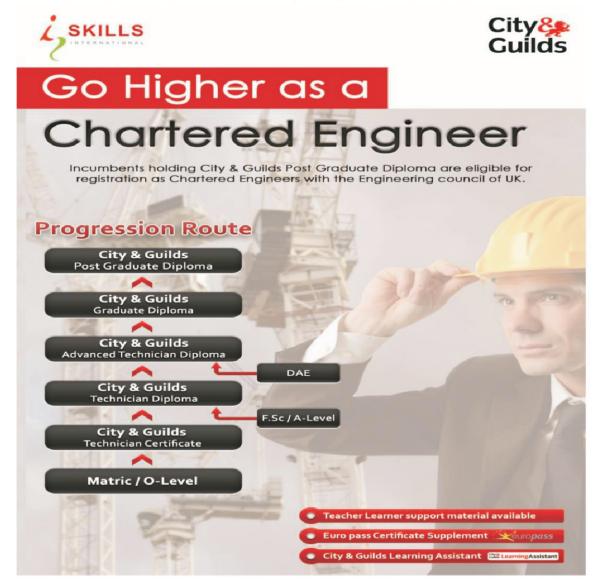
- a. Please fill in the application form in your own handwriting neatly and carefully.
- b. Please fill in your "CATEGORY" as per status of Domicile / P. R. C.
- c. Please attach undertakings (given in Admission Form) on the court stamp paper of Rs. 20/-.
- d. Photocopy of Admission Form is not acceptable.
- e. Attach the attested copies of all the following Documents / Certificates (in duplicate):
 - 1. College Leaving Certificate, if applicable.
 - 2. Matriculation Certificate, showing age or date of birth (Original / Provisional).
 - 3. Marks Sheet of HSC (Pre-Engineering) / Matriculation (Technical / Science) Examination or its equivalent from the relevant Board.
 - 4. G-III certificate for candidates seeking admission on the basis of G-III with Matric (Science).
 - Six photograph recently taken and duly attested.
 - 6. Domicile Certificate of the Applicant / Father's (including Candidate's Name) and Permanent Residence Certificate.
 - 7. Hafiz-e-Quran Certificate, if applicable.
 - Migration Certificate (after admission).

City & Guilds

City & Guilds (UK) is world's foremost International Technical & Vocational qualification awarding body operating in over 80 countries worldwide. City & Guilds qualifications are widely accepted by employers around the world. City & Guilds International Vocational qualifications (IVQs) are designed to measure the knowledge and the practical skills of learners and specifically for the international marketplace.



City & Guilds in now playing fundamental role in reshaping vocational education and training both in the UK and internationally. The City & Guilds qualification are flexible, provides pathway and upward progression as follow:



SKILLS INTERNATIONAL (PVT.) LIMITED

SKILLS being the authorized representative of City & Guilds in Pakistan- is providing active support to implement City & Guilds International Qualifications at various training Institutes located all over Pakistan. Their support areas include; Capacity Building programmes, Marketing activities, Teaching Learning Material development, designing and conducting assessments and creating employment opportunities etc.

Sindh TEVTA-CITY & GUILDS Affiliation

Nine (09) Institutes of Sindh Technical Education & Vocational Training Authority (STEVTA) are accredited by City & Guilds to offer various International Vocational Qualifications at Certificate and Diploma level. These courses of International standards are widely accepted as a benchmark for workplace excellence. The following institutes offered the City & Guilds Certification courses:

- 1. Government College of Technology (Boys), SITE, Karachi
- 2. Government College of Technology (Boys), Hyderabad
- 3. Government College of Technology (Boys), Larkana
- 4. Government College of Technology (Girls), Karimabad, Karachi
- 5. GovnermentPakistani Swedish Institute of Technology (Boys), Landhi, Karachi
- 6. Government Vocational Training Institute (Boys), Kotri
- 7. Government Polytechnic Institute (Boys), Mirpurkhas
- 8. Government Vocational Training Institute (Boys), Al-Hyderi, Karachi
- 9. Government Petroleum Technical Training Institute (Boys), Khairpur

Eligibility for Certificate Level Courses:

- · Secondary School Certificate (Matric Pass), O-Levels or equivalent
- Age Limit: 15 years & above

Eligibility for Diploma Level Courses:

- · City & Guilds Certificate in related Technology
- · Higher Secondary School Certificate (FA/F.Sc)/A-Levels or equivalent
- Age Limit: 16 Years & above

City & Guilds Qualifications and Fee Structure

For detail information about qualifications / courses / Program and fee structure please contact institute affiliated with City & Guilds.

DIPLOMA IN COMMERCE (D.COM)

1. Admission For Diploma In Commerce

Admission for Diploma in Commerce (D. Com) shall be conducted at respective Government Institute of Business & Commercial Education (GIB& CE). Candidates shall obtain the Admission Form and Prospectus from institutes on payment of Rs. 200/-. The duly-filled Admission Form shall be submitted in the institute.

2. Admission Schedule

Activities	Dates
Advertisement for Admission	Sunday, August 02, 2015
Open House Week	Monday, August 03 –08, 2015
Last date for submission of form Admission Forms	Saturday, September 12, 2015
Display of Merit List	Saturday, October 03, 2015
Last date of deposit of fee (1st Merit)	Friday, October 16, 2015
Commencement of Classes	Monday, October 19, 2015

3. Eligibility For Admission

3.1 MINIMUM QUALIFICATION

Matric or Equivalent Qualification.

3.2 AGE LIMIT

Programme	Minimum Age	Maximum Age
Morning Programme (MP)	15 years	22 years
Double Shift Programme (DSP)	15 years	22 years

3.3 POWERS FOR UPPER AGE RELAXATION

	Age relaxation up to	Programme	Responsibility
	1-2 years	Morning Programme (MP)	Regional Director, STEVTA
		Double Shift Programme (DSP)	Regional Director, STEVIA

NB:

a. Age relaxation only in case of Rural/Under-developed areas

b. Overage candidates should submit Age Relaxation Certificate at the time of submission of Admission form.

3.4 DOMICILE

Admission on Open Merit, students possessing Domicile and PRC of Sindh Province.

4. Merit Order

Admission is granted according to merit determined by the Institute Admission Committee on the basis of Percentage of Marks obtained, in Matric / Intermediate. In case of tie, the candidate older in age will be given preference.

5. Document Scrutiny & Verification By Institutes

Provisional Selection of candidates will be subject to verification of Documents from concerned Board of Education or Certificate issuing authority by the candidate. However, Rs. 100/- will be paid by candidate at the time of admission for Document Scrutiny fee/services provided by institute/RD office/A&T Department, Sindh TEVTAHQ.

6. Fees Structure

S.#	Particulars / Head of Fees	Ame (in Ru	ount ipees)
		1st Year	2 nd Year
1.	Admission Fees	50	N/A
2.	Tuition Fees	200	200
3.	Internal Examination Fund	50	50
4.	Sports Fund	50	50
5.	Institute Development Fund	100	100
6.	Security Deposit (Refundable)	100	N/A
7.	College Identity Card	50	50
8.	CMC / IMC (Old.PT. A)	150	150
9.	Library Books	50	50
10.	Utilities Service Charges	50	50
11.	Repair & Maintenance of Computers	300	300
12.	Institute Affiliation / Registration Fee	50	N/A
	Total fee	1,200	1,000

NB:

a. Fees & Funds will only be deposited through Pay orders into respective GIB & CE Bank Account.

b. In addition to above Fees & Funds, the students will have to pay the Registration Fees, Examination Fees and Certificates Fees of the Sindh Board of Technical Education, Karachi.

7. List Of Institutes With Courses Offered (Region-Wise)

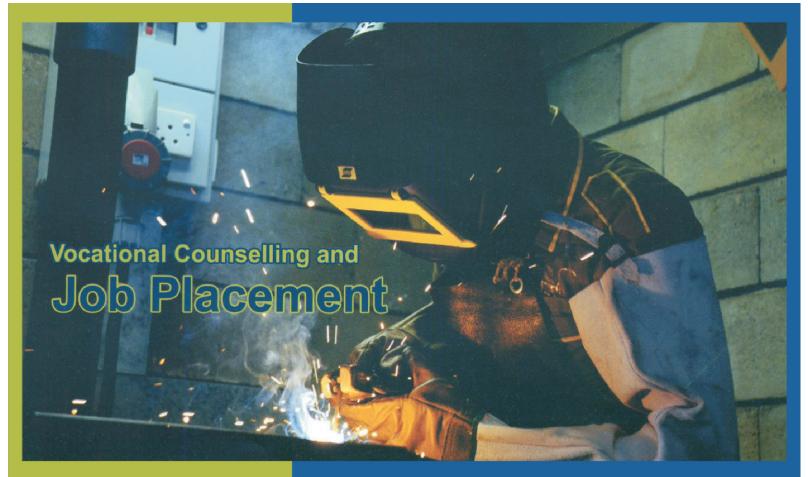
	Karachi Region						
#	Town	Name Of Institution	Course	No. Of Seats			
				MP (Mor.)	DSP (EVE.)		
1	Gulberg Town	GIB& CE, Azizabad	Accounts	150	200		
			Banking				
2	Gulshan Town	GIB& CE, Gulistan-e-Jauhar	Accounts	100			
			Banking				
3	Lyari Town	GIB& CE, Lyari	Accounts	100			
			Banking				
4	Malir Town	GIB& CE, Malir	Accounts	100			
			Banking				
5	Orangi Town	GIB& CE, Sector 11 1/2,	Accounts	100			
		Orangi Town	Banking				

	Sukkur Region					
#	District	Name Of Institution	Courses	No. Of Seats		
				MP (Mor.)	DSP (EVE.)	
1	Benazirabad	GIB& CE, Kazi Ahmed	Accounts Banking	50		
2		GIB& CE, Nawabshah	Accounts Banking	50		
3	Ghotki	GIB& CE, Ghotki	Accounts Banking	50		
4	Khairpur	GIB& CE, Khairpur	Accounts Banking	50		
5		GIB& CE, Pir-Jo-Goth	Accounts Banking	50		
6		GIB& CE, ThariMirwah	Accounts Banking	50		
7	Naushahro Firoze	GIB& CE, Kandiaro	Accounts Banking	50		
8		GIB& CE, NaushahroFiroze	Accounts Banking	50		
9	Sukkur	GIB& CE, Rohri	Accounts Banking	50		
10		GIB& CE, Sukkur	Accounts Banking	50		

	Mirpurkhas Region					
#	District	Name Of Institutions	Courses	No. Of Seats		
				MP (Mor.)	DSP (EVE.)	
1	Mirpurkhas	GIB& CE, Digri	Accounts	50		
			Banking			
2	1	GIB& CE, Mirpurkhas	Accounts	50		
			Banking			
3	Sanghar	GIB& CE, Khipro	Accounts	50		
			Banking			
4		GIB& CE, Sanghar	Accounts	50		
			Banking			
5		GIB& CE, Tando Adam	Accounts	50		
			Banking			
6	Tharparkar	GIB& CE, Mithi	Accounts	50		
			Banking			
7	Umerkot	GIB& CE, Umerkot	Accounts	50		
			Banking			

	Hyderabad Region					
#	District	Name Of Institution	Course	No. Of Seats		
				MP (Mor.)	DSP (EVE.)	
1	Badin	GIB& CE, Badin	Accounts Banking	50		
2	Dadu	GIB& CE, Dadu	Accounts Banking	50		
3		GIB& CE, Mehar	Accounts Banking	50		
4	Hyderabad	GIB& CE, Latifabad	Accounts Banking	100		
5		GIB& CE, Qasimabad	Accounts Banking	50	50	
6	Jamshoro	GIB& CE, Sehwan Sharif	Accounts Banking	50		
7	Matiari	GIB& CE, Hala	Accounts Banking	50		
8	Tando Allah Yar	GIB& CE, Tando Allah Yar	Accounts Banking	50		
9	Thatta	GIB& CE, Gharo	Accounts Banking	50		
10		GIB& CE, Sujawal Mirpur Bathoro	Accounts Banking	50		
11		GIB& CE, Thatta	Accounts Banking	50		

Larkana Region						
	District	Name Of Institutions	Courses	No. Of Seats		
				MP (Mor.)	DSP (EVE.)	
1	Jacobabad	GIB& CE, Jacobabad	Accounts	50		
			Banking			
2	KambarShahdadkot	GIB& CE, Mirokhan	Accounts	50		
	_		Banking			
3		GIB& CE, Shahdadkot	Accounts	50		
			Banking			
4	Kashmore	GIB& CE, Kandhkot	Accounts	50		
			Banking			
5	Larkana	GIB& CE, Larkana	Accounts	50		
			Banking			
6	Shikarpur	GIB& CE, Lakhi	Accounts	50		
			Banking			
7		GIB& CE, Shikarpur	Accounts	50		
			Banking			



Services Available

- Online Registration
 - Job Seekers
 - Industries/Employers
 - TVET Institutes
 - Dedicated panel for policy makers
- Latest Job Trends
- Top Employers
- Vocational Counselling
- Job Placement
 - CV builder
 - Job openings
- SMS Job Alerts

National Skills Information System Addresses:

Students

- What do we need to study?
- · Which institutions offer that course?
- What is the quality of the training courses offered?
- which employers will employ us?
- what are the chances for getting a job?

TVET Institutes

- · What skills do employers want currently?
- What skills will employers prefer in the future?
- What is the labor market performance of our training services

Employers

- · What skills are available?
- Where are these skills available?
- Which skills shall become available in the near future?

Policy Makers

- How many students are enrolled?
- How many are graduating?
- · What do employers wanr?
- How can mismatches in the labor market be reduced?
- How can the labor market status of the underprivileged be improved?

















Introduction

The economic development of a nation is the manifestation of a good mix of policies with optimal use of available resources combined with valuable human resources. The economic growth leads to poverty reduction and generation of resources to sustain the development and the most important output of this process is well skilled, well educated human resource. In order to secure the results of economic growth in terms of well groomed human resource the first hand information regarding the characteristics of the existing skilled work force such as their distribution by region and gender, age composition, skill level, productivity etc. are required in order to determine a development path.

Skill/labour market information that is timely and relevant is thus increasingly important, particularly as the countries of the region move to increase their productivity and competitiveness and monitor the social and economic impact of globalization.

National Skills Information System

In order to provide demand driven workforce as per requirement of the industry/employer and the greater employability of the TVET graduates, NAVTTC has developed the first-ever National Skills information System (NSIS). This initiative is supported by the TVET Reform Support Programme, which is funded by the European Union, the Embassy of the Kingdom of the Netherlands, the Federal Republic of Germany and the Royal Norwegian Embassy. The Programme has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ) and is being implemented by the GIZ. the following are the main objectives of the NSIS:

OBJECTIVES

- develop / provide a reliable skill information system for demand driven workforce development;
 - Skills Information System
 - Establish data collection / management system (Supply & Demand)
 - Market Demand Management / Analysis
 - Supply Management / Analysis
- provide timely and accurate information on demant and supply analysis to TVET planers, training institutions, industry, academia, students and public in general;
 - Establish interactive platform/ network for TVET stakeholders
 - Information Dissemination System
 - Align TVET Plans, Policies, Programs with SIS
- establish and facilitate career / vocational guidance and placement services for TVET graduates and protential employers;
 - Establish Career / Vocational Guidance Service
 - Establish Jon Placement Service
 - Provide information on Skills available & skills required

With the establishment of NSIS, Government, Donors and other TVET agencies will be able to plan, invest and manage TVET resources aligned with the demand and supply of skills at different levels. The system will helpful to formulate policies to adjust the demand and supply of skills according to the requirement and to tackle the unemployment issue.





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